



Talbot County, Maryland



Easton, Maryland

MINUTES

July 12, 2011

Present – President Dirck K. Bartlett, Vice President Corey W. Pack, Thomas G. Duncan, R. Andrew Hollis, Laura E. Price, County Manager John C. Craig and County Attorney Michael Pullen.

- I. Agenda – The Agenda of July 12, 2011 was approved upon motion by Mr. Pack, seconded by Mr. Hollis, with the Council voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- II. Disbursements – Disbursements of July 5, 2011 and July 12, 2011 were approved upon motion by Mr. Pack, seconded by Ms. Price, with the Council voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- IV. Presentation by Talbot Interfaith Shelter, Inc. – Julie Lowe, Board President, Talbot Interfaith Shelter, Inc.; Evelyn Sedlack, Board Vice President, Talbot Interfaith Shelter, Inc. – Ms. Sedlack and Ms. Lowe briefed the Council on work of the Talbot Interfaith Shelter to the homeless citizens of Talbot County. Ms. Sedlack stated that 500 volunteers provide an inter-faith ministry offering meals and rotating shelter facilities to the homeless men, women and families in Talbot County during the coldest winter months. She stated that during the past year the Shelter received 117 calls but was only able to offer 17 individuals sheltering due to fire suppression sprinkler system requirements. She and Ms. Lowe emphasized the need for a central location for the Interfaith Shelter in order to be able to expand the group's services, particularly to families. Ms. Lowe advised the Council that the federal McKinney Vento Act provides funding for such services at unused federal properties. Ms. Sedlack and Ms. Lowe requested Council's assistance with the location of a suitable permanent location for the Shelter and offered Council members an opportunity to volunteer with the organization.

- V. Talbot County Free Library Construction Progress Update – Robert Horvath, Director, Talbot County Free Library, Scotti Oliver, Assistant Director, Talbot County Free Library; Mary Frances Packard, President, Board of Trustees, Talbot County Free Library – Mr. Horvath briefed the Council on the status of the renovation and expansion project for the Talbot County Free Library in Easton. He stated that the project is approximately one-half way to completion. Ms. Packard requested Council's consideration for the replacement of the entire roof of the Library with asphalt shingles or slate due to the reported deterioration of portions of the slate roof on the present Library. Council discussion ensued. A majority of the Council indicated they preferred that slate matching the existing slate roof be installed on the new portion of the Library. No formal vote was taken or is required as current contract specifications for the renovation and expansion of the Library provide for the installation of a slate roof.

VI. Presentation of Talbot County Hazard Mitigation Plan – Clay Stamp, Emergency Services Director; Michael Boldosser, Emergency Planner; Sandy Coyman, Planning Officer – Mr. Stamp requested Council approval of the revised 2011 Hazard Mitigation Plan for Talbot County. He stated that in 2010 his department had received grant funding to update the County’s 2005 Hazard Mitigation Plan, advising that updates are strongly recommended by the Federal Emergency Management Agency (FEMA) every five years. Otherwise, in the event of a disaster, projects identified for mitigation funding are ineligible to receive funding from FEMA. Mr. Boldosser stated that the County had engaged S&S Planning & Design, who with the assistance of a planning committee composed of representatives from various County departments, the municipalities, and citizens, reviewed the 2005 Plan and the 10 hazards identified in the Plan. He stated that the updated Plan also identifies long-term power outage as a hazard not included in the 2005 Plan. Mr. Boldosser outlined several of the hazards by priority. Mr. Stamp stated that his department had partnered with Planning & Zoning to develop the updated Hazard Mitigation Plan so that same could be incorporated into the Comprehensive Planning process. Mr. Coyman stated that his department had worked with the Committee and consultants to help provide a Plan to reduce damage following disasters. Mr. Stamp discussed several facets of the updated Plan with the Council. Council discussion ensued.

VII. Introduction of Administrative Resolutions:

AN ADMINISTRATIVE RESOLUTION TO ADOPT THE HAZARD MITIGATION PLAN FOR TALBOT COUNTY, MARYLAND was read into the record by the Clerk. Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council approved introduction of the Administrative Resolution by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

The Administrative Resolution will take effect immediately. The 2011 Hazard Mitigation Plan will be posted on the Public Safety portion of the County’s website in the near future; hard copies and a CD will be available for review in the Talbot County Free Library.

VIII. Introduction of Numbered Resolutions:

A RESOLUTION TO CONSIDER THE PETITION OF THELMA M. PRICKITT, 10496 MIRACLE HOUSE CIRCLE, CLAIBORNE, MARYLAND, TAX MAP 14, PARCEL 131, IN THE FIFTH ELECTION DISTRICT, TALBOT COUNTY, MARYLAND - THE PETITION REQUESTS THAT THE COUNTY COUNCIL OF TALBOT COUNTY FORMALLY DECLINE TO ACCEPT AN OUTSTANDING, UNACCEPTED OFFER, IF ANY, OF A DEDICATION IN AND TO CERTAIN PLATTED BUT UNIMPROVED STREETS AND AVENUES SHOWN AS A PORTION OF “PARK AVENUE”; A PORTION OF “HARRISON AVENUE”; A PORTION OF “BAY STREET”; AND A PORTION OF “TALBOT STREET” AS EXISTING IN A CERTAIN “AREA OF OCCUPATION” LOCATED IN TURNER’S ADDITION, CLAIBORNE, MARYLAND was brought forward for introduction. Mr. Pullen stated that the purpose of the legislation is to clarify that the County does not intend to accept the paper street as shown on the subdivision plat, thereby providing a clear title for the property owner. The resolution was introduced by Mr. Bartlett, Mr. Duncan, Mr. Hollis, Mr. Pack, and Ms. Price as Resolution No.186. A public hearing was scheduled for Tuesday, August 9, 2011 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A RESOLUTION TO CONSIDER THE PETITION OF THE UNITARIAN UNIVERSALIST FELLOWSHIP AT EASTON, 7401 OCEAN GATEWAY, EASTON, MARYLAND, TAX MAP 34 PARCEL 165, IN THE FIRST ELECTION DISTRICT, TALBOT COUNTY, MARYLAND - THE PETITION REQUESTS THAT TALBOT COUNTY FORMALLY DECLINE TO ACCEPT AN OUTSTANDING, UNACCEPTED OFFER OF DEDICATION IN AND TO A CERTAIN PLATTED BUT UNIMPROVED PAPER STREET KNOWN AS FOURTH STREET was brought forward for introduction. Mr. Pullen stated that the purpose of the legislation is to clarify that the County does not intend to accept the paper street as shown on the subdivision plat, thereby providing a clear title for the property owner. The resolution was introduced by Mr. Duncan, Mr. Pack, and Ms. Price as Resolution No.187. A public hearing was scheduled for Tuesday, August 9, 2011 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

Resolution No. 186 and Resolution 187 were referred to the Planning Commission for review at their meeting on August 3, 2011.

IX. Public Hearing:

Prior to the public hearing on Resolution No. 183, Sandy Coyman, Planning Officer, stated that the role of the County is to review the zoning as proposed by the Town of Easton for the subject property to determine if same is consistent with the uses and density in the County's zoning. He stated that the Talbot County Planning Commission had unanimously voted that the proposed Town zoning for Parcel 13, as outlined in Resolution 183, is consistent with the Town's proposed uses and recommends the County waive the "Five-Year Rule." Parcel 39, currently zoned in the County's Town Conservation District is a "holding zone" for very low density residential use until the property can be annexed by the Town of Easton and can be developed at a higher density when Town services can be provided. He stated that since the Town's proposed zoning for Parcel 39 is substantially different than its current zoning by the County, the County is required to review the proposed annexation and zoning and to determine whether to waive the "Five Year Rule." Mr. Coyman stated that the purpose of the annexation of the property is to correct sewer issues. The public hearing was then held on Resolution No. 183, A RESOLUTION ADOPTED BY TALBOT COUNTY, MARYLAND, PURSUANT TO ART. 23A, § 9 (C), MD. ANN. CODE, TO EXPRESSLY APPROVE OF THE EASTON TOWN COUNCIL RE-ZONING PROPERTY PROPOSED FOR ANNEXATION BY TOWN RESOLUTION NO. 5978. THE PROPERTY INCLUDES TWO PARCELS OWNED BY JENSEN'S, INC. LOCATED ON THE EAST SIDE OF U.S. ROUTE 50, NORTH OF THE TOWN'S EXISTING MUNICIPAL BOUNDARY, CONSISTING OF A TOTAL OF 117.994 ACRES OF LAND, MORE OR LESS ("ANNEXATION PROPERTY"). THE PROPERTY IS COMPRISED OF: TAX MAP 25, PARCEL 13, CONTAINING 94.485 ACRES OF LAND, MORE OR LESS, AND TAX MAP 17, PARCEL 39, CONTAINING 23.509 ACRES OF LAND, MORE OR LESS. THE PROPERTY IS TO BE RE-ZONED INTO THE TOWN R-10M RESIDENTIAL ZONING DISTRICT, AS PROPOSED BY EASTON ORDINANCE NO. 588, INTRODUCED ON MAY 16, 2011, PENDING BEFORE THE EASTON TOWN COUNCIL, and the public was afforded an opportunity to comment on the legislation. Council discussion ensued. As the Town of Easton is scheduled to vote on the matter at their next meeting, Council approved of holding the record open and the public hearing on Resolution No.183 was continued to Tuesday, July 26, 2011 at 6:30 p.m.

X. County Manager's Report:

- A. Talbot County Historic Preservation Commission – Requested Council approval for the reappointment of Robert Amdur to a three-year term on the Talbot County Historic Preservation Commission; said term will expire July 1, 2014; requested Council approval for the appointment of Ron Mitchell to a three-year term on the Talbot County Historic

Preservation Commission; said term will expire July 1, 2014. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the reappointment and the appointment by voting 5 – 0 as follows;

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- B. Talbot County Drug and Alcohol Abuse Council – Requested Council approval for the reappointment of Gary Pearce to a four-year term on the Talbot County Drug and Alcohol Abuse Council as a representative of Talbot Partnership; said term will expire July 1, 2015. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- C. Hog Neck Golf Course Well Pump – Requested Council approval for payment of \$15,757.00 for an emergency well pump and related materials for Hog Neck Golf Course in the sum of \$15,757.00. Mr. Craig stated that under the County’s emergency procurement policy, he had approved the purchase of the well pump, with the provision that the matter would be brought before the Council for their consideration and approval at the next Council meeting. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council approved the purchase of the well pump and related materials from FY 2012 Contingency Funding, which Mr. Craig certified is available, by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- D. Bid No. 11-14, SNOW REMOVAL EQUIPMENT – EASTON AIRPORT - EASTON, MARYLAND – Requested Council approval of the Airport Manager’s recommendation to award the bid for the furnishing of snow removal equipment at Easton Airport to the sole bidder, Elliott Wilson Equipment Co., D/B/A Elliott Wilson Trucks, in the sum of \$144,500.00; cost of the equipment will be funded by the Federal Aviation Administration (95%); Maryland Aviation Administration (2.5%); and Easton Airport (2.5%). Upon motion by Mr. Hollis, seconded by Ms. Price, the Council approved the award by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- E. Price Proposal for Snow Removal Equipment Acquisition Assistance – Requested Council approval of a Price Proposal from Easton Airport consultant, The LPA Group, in the sum of \$31,634.00; said Proposal is for services related to grant preparation, snow removal specifications, bidding assistance, and revision of the Easton Airport Snow Removal Plan; cost of the services will be funded by the Federal Aviation Administration (FAA) (95%); Maryland Aviation Administration (MAA) (2.5%); and Easton Airport (2.5%). Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the Price Proposal by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- F. Federal Aviation Administration Grant Application – Requested Council approval of the Airport Manager’s request to submit a grant request to the FAA in the sum of \$167,327.00, or 95%, of the cost of the acquisition of snow removal equipment for Easton Airport, and services provided by Airport consultant, The LPA Group, related to grant preparation, bidding assistance and revision of the Easton Airport Snow Removal Plan; MAA and Easton Airport will each pay 2.5% of the remaining cost. Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council approved submittal of the grant application by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- G. Change Order No. 1 - Bid No. 10-17, MARYLAND STATE POLICE HANGAR RENOVATIONS, EASTON AIRPORT, EASTON, MARYLAND – Requested Council approval of Change Order No. 1 in the sum of \$47,321.00 to increase the contract with Harper & Sons, Inc. for Bid No. 17 from \$118,050 to \$185,371; said Change Order is for the installation of a new 8” inch diameter water line and extra hazard sprinklers in the Maryland State Police Hangar at Easton Airport; cost will be borne by the State of Maryland. Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved Change Order No. 1 by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- H. Change to Contract with Fluharty’s Electric – Requested Council approval to award a change to the contract with Fluharty’s Electric in the sum of \$6,000.00; said change is for the installation of a low test meter and controls in the Maryland State Police hangar in conjunction with the upgrade to the generator in the hangar; cost of the installation will be borne by the State of Maryland. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the change to the contract by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- I. Bid No. 11-15, ENGINEERING SERVICES – OAK CREEK LANDING BOATING ACCESS SITE IMPROVEMENTS – Requested Council approval to award engineering services for Bid No. 11-15 to the low bidder, Bayland Consultants & Designers, Inc., in the sum of \$38,036.72. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the bid award by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- J. Bid 08-36, REGION II SEWER REPLACEMENT FOR MILL, CARPENTER, AND PORTIONS OF WATER STREET – Requested Council approval of Change Order No. 11 from contractor, Bunting & Murray Construction Corporation, in the sum of \$20,000; said Change Order is to cover emergency repair services during sanitary sewer rehabilitation work in St. Michaels; cost of the repair services is eligible for grant reimbursement from the State. Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved the Change Order by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- K. Change Order No. 4, Bid No. 10-13, TALBOT COUNTY FREE LIBRARY BUILDING RENOVATION AND EXPANSION EASTON, MARYLAND – Requested Council approval of Change Order No. 4 from contractor, Scheibel Construction, in the sum of \$25,325.00 for six items as outlined by County Engineer, Ray Clarke; funding for the Change Order will come from the Capital Project Fund for the Library. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council approved the Change Order by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- L. Region V (Tilghman) Wastewater Treatment Plant Wind and Solar Energy Projects – Mr. Craig stated that Council had previously approved requests to apply for grant funding for the Region V Wastewater Treatment Plant: \$75,000 for a solar energy project and \$75,000 for a wind energy project. In continuation of those projects, Mr. Craig requested Council approval of the County Engineer’s recommendation to award the contract for subsurface geotechnical

engineering to sole source, Hynes and Associates, in the sum of \$2,430.00,; requested Council approval of the County Engineer's recommendation to award Network Building and Consulting the contract to complete the balloon test and related computer simulations for the Wind Energy Project in the sum of \$2,000.00; both costs are eligible for loan reimbursement with the Sate Revolving Loan Fund with repayment of funds to come from the Region V Enterprise Fund. Ray Clarke, County Engineer, stated that once the geotechnical engineering and balloon testing have been completed, the public will be notified that the County is considering the possibility of placement of a wind or solar energy project at the Region V facility and public meetings will then be scheduled; the public will also receive notification of the balloon test prior to same. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the expenditure of \$4,230 for the balloon tests and subsurface geotechnical engineering, contingent upon grant funding, by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- M. Postponement of Public Hearings – Requested Council approval to postpone the public hearings on Resolution No. 184 and Resolution No. 185 from Tuesday, July 26, 2011 at 6:30 p.m. to Tuesday, August 9, 2011 at 2:00 p.m. Council approved the postponements and the public hearings will be re-advertised for Tuesday, August 9, 2011.
- N. Support Letter for Choptank River Connecting Trail – Requested Council approval to forward a letter to the National Park Service in support of the application by Sultana Projects and The Chesapeake Conservancy that the Choptank River be included as a Connecting Trail to the Captain John Smith Chesapeake National Historic Water Trail. Upon motion by Mr. Pack, seconded by Mr. Duncan, the Council approved forwarding the letter by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- O. Mid-Shore Regional Landfill (Mid-Shore I) Homeowners' Drop-Off – Mr. Craig advised the Council that as of Monday, July 18, 2011, homeowners can drop off up to seven bags of trash at the Mid-Shore I Homeowners' Drop-off (HODO) at a charge of \$2 per trip as previously approved by the Council; punch cards will be available for purchase in the amount of \$10 for five trips or \$20 for 10 trips; citizens will also have the option of paying cash of \$5 per trip, should they not wish to purchase the punch cards. Mr. Craig stated that the availability of punch cards has been advertised to the public and reminded everyone that charges for disposal of bulk waste will increase from \$61 to \$63 per ton beginning August 1, 2011. Mr. Hollis requested that Mr. Craig follow-up with Mr. James Wood of Mid-Shore Regional Recycling Program on a proposed recycling station in Tilghman, Maryland.

XI. Council Comments:

Mr. Hollis – No comments.

Mr. Pack – Mr. Pack reminded everyone that the Talbot County Agricultural Fair would take place from July 13, 2011 through July 16, 2011, and urged all to attend. He encouraged everyone to check on their elderly neighbors during the current heat wave. Mr. Pack expressed concern that the Salisbury City Council had banned prayer and the Pledge of Allegiance during the conduction of City business, stating that, in his opinion, it was disturbing. He stated that he hopes Talbot County never takes away the freedom to say a prayer at the opening of County business.

Ms. Price - Ms. Price congratulated the Town of Easton on their recent 4th of July celebration, specifically mentioning the paratrooper and the silent drill team performances.

Mr. Duncan - No comments.

Mr. Bartlett - No comments.

XII. Upon motion by Mr. Pack, seconded by Ms. Price, the Council voted to adjourn to Executive Session for discussion of legal, personnel, and real estate matters, to reconvene at 5:00 p.m. for a Work Session with staff on discussion of the new Critical Area regulations, and to reconvene in Executive Session on Tuesday, July 26, 2011 at 5:00 p.m. for discussion of legal, personnel, and real estate matters, followed by the regularly scheduled meeting at 6:00 p.m. by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis - Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

The meeting adjourned at 4:11 p.m.

XIII. On Tuesday, July 12, 2011 an Executive Session of the Talbot County Council convened at 12:30 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council met in Executive Session by voting 3 - 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Absent
Mr. Pack – Absent
Ms. Price – Aye
Mr. Duncan – Aye

Mr. Hollis arrived at 12:40 p.m.

Mr. Pack arrived at 12:50 p.m.

In accordance with State Article §10-508(a) (1)(i)(3)(4)(5)(7)(8) the purpose of the Executive Session was for discussion of personnel matters to discuss appointments to various County boards and committees; to discuss a personnel matter involving Parks & Recreation; to discuss a personnel matter involving Hog Neck Golf Course; to discuss a personnel matter involving the Board of Appeals; for a legal/real estate matter to obtain legal advice concerning the possible relocation of Memorial Hospital at Easton to County owned

property and the timetable for same; for a legal matter to obtain an update on a lawsuit involving the County; and for a real estate matter to discuss possible acquisition of property for a public purpose. The meeting recessed at 1:30 p.m. and reconvened at 4:30 p.m. The Executive Session ended at 5:00 p.m.

- XIV. Work Session: Discussion of new Critical Area Regulations – Sandy Coyman, Planning Officer; Mary Kay Verdery, Assistant Planning Officer; Elisa Deflaux, Environmental Planner; Robert Graham, Chief Code Compliance Officer – Mr. Coyman provided a summation of the Work Session of June 21, 2011 when Bruce Armistead, Esquire and Bill Stagg, Principal, Lane Engineering had presented their concerns to the Council regarding the new Critical Area regulations from their perspectives as an attorney and architect working with property owners or potential property owners within the Critical Area. Mike Menzies, President & CEO of Easton Bank and Trust, had presented statistical information on the impact of the regulations from a business perspective. Mr. Coyman stated that since the meeting on June 21st, his office had classified the issues and possible alternatives for same into three categories: Class 1 issues are those which are likely to be accepted by the Critical Area Commission; Class 2 issues are those which, in the opinion of the Planning Office, will have a reasonable chance for acceptance by the Critical Area Commission; and Class 3 issues are those issues which, in the opinion of the Planning Office, will be difficult to gain acceptance by the Critical Area Commission. Mr. Coyman stated that the purpose of the Critical Area buffer regulations is to improve water quality, to provide habitat for wildlife, and to reduce human disturbance. He then presented examples of each issue Class. Council discussion ensued and the public was afforded an opportunity to comment. Mr. Coyman requested that Council review the Classes of issues as outlined and advise his office should they wish to move any issue from Class 3 to Class 2. Additional work sessions will be scheduled if needed.

The transcript of the July 12, 2011 County Council meeting is available for review in the Office of the County Manager during regular office hours.

CASH STATEMENT 7/05/2011

BALANCE 6/28/2011	\$11,188,334.83
UHC CLAIMS THRU 6/28/2011	(30,565.50)
SALE&INTEREST OF CD@TALBOT BANK	1,500,598.47
LOCAL INCOME TAX 6/2011	3,520,731.50
BOARD OF EDUCATION 2 ND HALF 6/2011	(1,430,400.00)
ST. MICHAELS PROJECT ESCROW-EXCESS BORROWING	(1,392,300.00)
STATE BOARD OF ELECTIONS PPE 6/14/2011	(4,363.20)
PAYROLL-FD/SS/MS WH 7/01/2011	(2,798.52)
MD WH	(634.12)
PENSION DED	(184.17)
FLEX SPENDING ACCT	(150.00)
DEPOSITS	1,138,190.28
CHECKS	(1,279,656.90)
VOID CHECK NO. 269406 CORRECTION	18,000.00
BALANCE 7/05/2011	<u>13,224,802.67</u>

AIRPORT ACCOUNTS

NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS

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AIP34	16,346.21
AIP35	37,352.39
AIP36	9,550.98
AIP37	947.86

AIRPORT ACCOUNTS TOTAL BALANCE **\$64,197.44**

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
07/27/2010	07/26/11	0.51%	6,000,000.00
08/11/2010	08/09/11	0.52%	4,000,000.00
08/31/2010	08/30/11	0.56%	4,000,000.00
09/28/2010	09/27/11	0.57%	5,000,000.00
02/18/2011	12/20/11	0.56%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.09%	7,000,000.00

TOTAL INVESTED **\$29,000,000.00**

PETTY CASH BALANCE **\$6,800.00**

GRAND TOTAL ALL FUNDS **\$42,295,800.11**

CASH STATEMENT 7/12/2011

BALANCE 7/05/2011 \$13,224,802.67

UHC CLAIMS THRU 7/05/2011 (35,917.73)
 INTEGRA 7/2011 (12,936.32)

PAYROLL-FD/SS/MS WH 7/08/2011 (128,026.56)
 SECUR DED (9,034.64)
 DEFERRED COMP DED (12,260.22)
 MD WH (34,815.18)
 PENSION DED (28,728.12)
 ACH TRANSFER (10,938.00)
 FLEX SPENDING ACCT (2,492.89)

DEPOSITS 1,346,129.95
 CHECKS (1,255,583.44)
 VOID CHECK NO. 269430 10.00

BALANCE 7/12/2011 **13,040,209.52**

AIRPORT ACCOUNTS

NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS --
 AIP34 16,346.21

AIP-35 BALANCE 7/5/2011 37,352.39

	DEPOSIT	10,522.00	47,874.39
AIP36	BALANCE 7/5/2011	9,550.98	
	DEPOSIT	2,346.00	11,896.98
AIP37	BALANCE 7/5/2011	947.86	
	DEPOSIT	615.00	1,562.86

AIRPORT ACCOUNTS TOTAL BALANCE \$77,680.44

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
07/27/2010	07/26/11	0.51%	6,000,000.00
08/11/2010	08/09/11	0.52%	4,000,000.00
08/31/2010	08/30/11	0.56%	4,000,000.00
09/28/2010	09/27/11	0.57%	5,000,000.00
02/18/2011	12/20/11	0.56%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.08%	7,000,000.00

TOTAL INVESTED \$29,000,000.00

PETTY CASH BALANCE \$6,800.00

GRAND TOTAL ALL FUNDS \$42,124,689.96